



Pasco County Title I School Level
Parent and Family Engagement Plan 2025-2026

Paul R. Smith Middle School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- ☐ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☐ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☐ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☐ Involve parents in the planning, review, and improvement of the Title I program.
- ☐ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☐ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☐ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☐ Coordinate with other federal and state programs, including preschool programs.
- ☐ Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____

Date: _____

4/22/25

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement and Title I Schoolwide plans with an adequate representation of parents.

Describe the method in which parents were involved	Parents are invited online, phone, text and weekly newsletter. -How the 24-25 PFEP was distributed to parents to give feedback on online, SAC meetings, and weekly newsletters -How the 24-25 Schoolwide Plan was distributed to parents to give feedback at Sac, Parent University (Monthly) -How feedback was given Survey, SAC Meeting, Parent University -How feedback was documented Survey results and in person document
Date of meeting to gather parent input for Comprehensive Needs Assessment	9/16/24 Sac Parent University 9/18/24
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	9/16/24 Sac Parent University 9/18/24

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	How ALL parents were invited Newsletter, text, call, SAC How the 24-25 Compact was distributed to parents to give feedback on SAC and Newsletter How feedback was given in person during SAC How Feedback was documented Word Doc
Date of parent meeting to develop or revise the compact	9/16/24 and 9/18/24 we did two sessions to allow for different parents to attend. One was in person and the other virtual.
What communication methods will be used between teachers & parents as well as school & parents?	Mystudent, phone, text, email and newsletter
Elementary schools are required to hold at least one face to face conference with parents where the compact is discussed. Explain your process?	N/A

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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	During our meetings we included information on the school's participation in Title I program, the requirements of Title I, parent's rights to be involved, curriculum being used, academic assessments being used to measure student progress and opportunities for parents to provide input on their child's education. We also included a schedule of all of the upcoming meetings for the year in which parents could be involved in their student's learning progress throughout the year.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	9/16/24 and 1/27/25
How do parents who are not able to attend receive information from the meeting?	Newsletter and front office
How are parents informed of their rights?	Parents are informed of their rights when it is addressed during all three meetings that we conducted in September and October. This information is also provided to them in the Title I Parent Letter that was provided to all families via these meetings as well as our newsletter.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA's, District ESOL Parent and Family Engagement Teacher
Title IX-Homeless	Student in Transition Teachers, SIT Liaison, Social Worker
Preschool Programs	N/A
IDEA/ ESE	FDLERS, ESE Support Facilitators, ESE IA's
Migrant	Migrant Social Worker, Migrant IA'S, Migrant Resource Teacher
Other	

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5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	We set aside \$4,380.00 for parent and family engagement funds.	
Explain how these funds will be used this school year	Monthly Events for parents to engage with the school, Back to School Bash, Fright Fest , Parent University, PMP Night, Conference Night, Bingo Night, Spring Fling, 6 th grade orientation and Donuts with Grown-ups	
How are parents involved in deciding this?	We got feedback from parents about the event and types of crafts.	
How did you document parent input?	Survey from parents and notes from our SAC meetings	

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Families				
SIP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.
				<div>Transportation</div> <div>Light Refreshments</div> <div>Childcare</div> <div>Translation</div>
				How will this support learning at home?

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1. By the end of the 25-26 school year, Paul R. Smith Middle School aims to increase overall proficiency by 5% in FAST Math, FAST ELA, Science, and Civics. This will be achieved through improved instructional practices, with progress measured by quarterly benchmarks, FAST PM state assessments, and classroom walkthroughs.	For our Parent University Sessions and Conference Nights we plan to meet and discuss academic progress and data in not only state testing but also student grades and academic performance. When we meet with families it will be individualized to include the data that will best support the connection between home and school. We will work together to provide students with every avenue to be successful.	Our goal is for this strategy to assist us in increasing student academic performance data by 10% over the next school year. We want all of our students to meet at 50% or higher on all state assessments and a 70% of better in all coursework.	We will conduct Parent University Sessions on a monthly basis for the entire school year. These will be offered virtually to allow another avenue for parents to be able to get in contact with us and learn more about their students academic performance. We will host conference nights twice per year.	x	x	Parents will be provided with tips and strategies during our sessions to ensure that all parents know all the tools that are available to them to support their student(s) academically at home.
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Teachers will receive professional learning on benchmark-aligned instruction, collaborative planning, and engaging diverse learners.									

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<p>2. By the end of the 2025-2026 school year, Paul R. Smith Middle School aims to achieve at least 41% proficiency in FAST Math and FAST ELA for all ESSA subgroups. This will be accomplished through benchmark-aligned instruction, targeted interventions, and restorative practices.</p>	<p>For our Parent University Sessions and Conference Nights we plan to meet and discuss academic progress and data in not only state testing but also student grades and academic performance. When we meet with families it will be individualized to include the data that will best support the connection between home and school. We will work together to provide students with every avenue to be successful.</p>	<p>For our ESSA subgroups we will provide additional support through academic intervention programs. Our hope is that these programs will increase our academic performance data in these areas by a minimum of 10%.</p>	<p>We will conduct Parent University Sessions on a monthly basis for the entire school year. These will be offered virtually to allow another avenue for parents to be able to get in contact with us and learn more about their students academic performance. We will host conference nights twice per year.</p>	<p>x</p>	<p>x</p>	<p>Parents will be provided with tips and strategies during our sessions to ensure that all parents know all the tools that are available to them to support their student(s) academically at home.</p>

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<p>3. By the end of the 2025-2026 school year, Paul R. Smith Middle School aims to achieve a 100% promotion rate of all students through accurate tracking and monitoring of student data, proactive support for interventions, and the use of effective second chance learning opportunities.</p>	<p>For our Parent University Sessions and Conference Nights we plan to meet and discuss academic progress and data in not only state testing but also student grades and academic performance. When we meet with families it will be individualized to include the data that will best support the connection between home and school. We will work together to provide students with every avenue to be successful.</p>	<p>Our goal is to achieve a 100% promotion rate with no 8th graders attending summer instruction by the end of 25-26 SY</p>	<p>We will conduct Parent University Sessions on a monthly basis for the entire school year. These will be offered virtually to allow another avenue for parents to be able to get in contact with us and learn more about their students academic performance. We will host conference nights twice per year.</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>Parents will be provided with tips and strategies during our sessions to ensure that all parents know all the tools that are available to them to support their student(s) academically at home. This will include the ability for students to be enrolled in Extended School Day. We will be offering transportation this year to help parents.</p>
<p>Other:</p>							

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Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	This information should be part of the Annual Title I Meeting MyStudent, PMP Night, Conference Night, Parent University, 6 th Grade Orientation, Teacher Communication, and District Text
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Collect feedback from parents at the end of events to collect data. Will offer in at the end of the events to collect data. Will offer in a QR code and paper version for accessibility
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	We will have staff that can translate with the Spanish speaking families at all the events. We will have computers ready for translation service. We will also translate communications into Spanish.
What are the barriers for parents to attend workshops/events and how do you overcome these?	Transportation, Hours for work schedules, Childcare (Offer meetings and events at varied times, along with being available on-line.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Parent University offers virtually monthly in the evening, sessions are recorded and placed in the weekly newsletter. Morning and evening plus daytime events.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Virtual meetings and recordings are provided phone calls on PMP Conference night for parents that cannot drive.

**These events should be included on the Data Collection Sheet for School Events.*

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7. Utilize strategies to ensure meaningful communication.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Weekly newsletters, phone calls, text messages, mystudent communication, flyers sent home, school website, school social media
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Parent/ Family Connection	<u>We will be meeting with families on a monthly basis through our parent university sessions and conference nights. We also plan to continue our Fall Festival and Spring Fling events to bring more positive connections to parents surrounding academic achievement and involvement. Last year was the first time we hosted a Back to School Bash and we plan to have this event again to allow parents a great way to kick off the year thinking about academics in September. This event allows us to get to know some of our newer families as well to provide them with an opportunity to ask questions to be prepared for the first quarter.</u>	<u>In-person, virtually with presenters each time.</u>	All Staff	Monthly
Building Student Connection	<u>We will continue to build a student connection not just through our evening events but also through the continued development of intervention systems to increase students academic achievement. We will continue to run our PBIS rewards system for students that are on track and performing at rigorous levels academically. We will also meet with students as a grade level at a minimum of three times per year to go over expectations for both academics and behavior</u>	<u>Workshops, intervention sessions, townhall meetings, class level meetings</u>	All Staff	Monthly
Teacher In-Service	Teachers will complete in-service training both during school and have options to earn additional funding after school to participate in learning experiences. These trainings will include specific student academic data points as well as fit the needs of all three priorities for our school next year.	Workshops, one-on-one trainings, training facilitated by the academic coach and admin team.	Teachers / IA's	Monthly

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9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Newsletter, social media and front office	Administration, Parent involvement team	School Polices, Bell schedule and suicide hotline

10. Provide a summary of your Title I Schoolwide Plan in the box below.

Our Title I Parent Schoolwide plan aims to enhance parent involvement through monthly Parent University sessions, School Advisory Council meetings, and family fun academic nights such as the Back to School Bash, Fall Festival, and Spring Fling. We will also offer more virtual options to increase accessibility for parents and families. For teachers, we plan to provide more opportunities for academic and intervention learning, allowing them to engage in professional development to improve their instructional practices. Students will benefit from increased engagement in intervention practices, with a school-wide goal of a 10% improvement in core academic areas. High-achieving students will be rewarded, and additional support will be provided through our extended day program. This comprehensive plan fosters a collaborative environment involving parents, teachers, and students to enhance the overall educational experience.

Principal: _____



Date: _____

4/22/25

Drafts of PFEP's are due in Title I Crate by April 24th, 2025.

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**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*